

Careers Notices Week 8

Do you want to do work experience this semester?

See Tania, Darlene or Lisa to apply.

Dates are 27 November to 1 December. Lucia has won a job in the Education Directorate until the end of the year. Thanks you for all your support and good luck in the future. Bye for now.

Lucia

White Card and Asbestos Training

CIT Tuggeranong

5 September – Asbestos

6 September – White Card

Cost \$140 for both OR \$75 each

See careers to pick up a form to enrol

A Day in the Life of a Uni Student', an exciting opportunity for years 11 & 12 Indigenous students!

For more information or to make further enquiries in relation to the Day in the Life of a Uni Student please contact the centre on phone number (02) 6125 3520.

Tjabal Indigenous Higher Education Centre

Building 12 Lower Melville Hall, The Australian National University, ACT 0200 Australia

T: 02 6125 3520 | W: <http://indigenous.anu.edu.au/>

UAC

Did you get your email with the four-digit UAC PIN?

Apply now. On time applications close 29 September.

Pick up a UAC guide from careers.

Educational Access Scheme

EAS assists students whose education during Year 11 and 12 has been disadvantaged and who consequently may not gain entry into their preferred course. To be eligible for consideration, your educational performance must have been seriously affected for an extended period, usually at least six months. See careers or download a form from UAC.

Equity Scholarships

Equity Scholarships help financially disadvantaged students with the cost of tertiary study. By submitting one ES application through UAC, you will be considered for all available scholarships for which you will be eligible at participating institutions. Download an application or see careers.

School's Recommendation Scheme

See careers if you want to be recommended under the School's recommendation Scheme for entry into university. See Lisa Styles in Science for information about applying.

ANU -3 Minute Thesis Competitions final

Come along to the biggest night of research at the ANU.

See what our emerging researchers are doing to change the world, all in 3 minutes.

<https://www.eventbrite.com.au/e/anu3mt-3-minute-thesis-competition-final-2017-tickets-32643180632>

University of Melbourne

The University of Melbourne would like to invite your students to attend [our Information Day for interstate students and their families](#) at our Parkville campus on Monday 2 October 9:00am – 5:00pm.

The day will focus on aspects of the university that are of greater concern to interstate students such as the application process, scholarships, student services, the student experience and accommodation options. Participants will have an opportunity to ask current University of Melbourne students who have come from interstate about their experience and how they managed the transition. The program will also include a campus tour and residential college tour. Lunch will be provided on the day.

We hope you can pass this onto your students so they and a guest can join us for the Interstate Information Day.

EVENT DETAILS

Date: Monday 2 October 2017

Location: University of Melbourne, Parkville, Victoria 3010

REGISTER NOW

https://futurestudents.unimelb.edu.au/explore/events/victoria_and_interstate/victoria/interstate_student_and_family_information_day_october

The Department of Defence is offering Defence Civilian Undergraduate Sponsorships (DCUS) in 2018 to aspiring university students who wish to pursue a degree through the University of New South Wales (UNSW) at the Australian Defence Force Academy (ADFA) in Canberra as a civilian student. For the 2018 intake, student applications will be open from 4 September and will close on 28 September 2017.

For 2018 the following undergraduate degree disciplines are available:
Bachelor of Computing and Cyber Security (3 years)
Bachelor of Engineering (Mechanical, Electrical, Aeronautical and Civil) (4 years)

The benefits for students:

Full tuition costs of a 3 or 4 year degree

A generous text book and equipment allowance each year

The chance for exciting paid six week work placements in Defence in the 2nd and 3rd years of study

More information on the sponsorship program and how to apply can be found on our website -

<http://www.defence.gov.au/casg/Careers/StudentsandGraduates/UndergraduateSponsorship/>

UOW - Early Admission Accommodation Bursary

Students who apply through Early Admission and indicate they are interested in accommodation may be entitled to our 'Early Admission Accommodation Bursary'. This bursary will give students choosing to stay in accommodation in 2018, \$5000 off the total price of accommodation. There are 20 of these bursaries allocated to students moving from the ACT. Please see our [Scholarships & Bursaries](#) page for more details.

APPRENTICESHIPS AND TRAINEESHIPS NOW!!

Full time apprenticeship in Wall and Floor Tiling

Jamey Dutkiewicz 0419 266 289 jamey@brotherprojects.com.au Looking for a wall and floor tiler apprentice, Thanks Sonia

Apprentices wanted!

Check out CIT's employment page to see all apprenticeship positions currently advertised by local Canberra employers!

CIT understands the important role apprentices, trainees, students and graduates play in creating a sustainable future for our community.

We would like to support you in connecting you with potential local employers.



Visit the CIT employment page at cit.edu.au/apprenticelink to see all current employment opportunities advertised.

https://cit.edu.au/study/cit_support/employment If you are seeking an apprenticeship have a look here.

CIT for schools

AUTOMOTIVE MODERN APPRENTICESHIP PROGRAM 2018 APPLICATIONS

Vantage Automotive Pty Ltd is a major provider of Government funded vocational learning and outsourced services to major vehicle manufacturers with an extensive client list across Australia. Applications are now being sought from students that are interested in a career within the automotive industry as an Automotive Technician or Parts Interpreter.

Both male and female candidates from all over Australia are invited to apply for the Automotive Modern Apprenticeship Program and, if selected, will be offered full time employment at a dealer close to their home and flown to Sydney for block training. This is a funded program with minimal cost to the student.

Positions are already available for the 2018 academic year so please ensure your students apply quickly to ensure their chance of a full time position.

If your students are interested in joining one of our Automotive Modern Apprenticeship Programs, the application process would be to carefully look at the manufacturers and dealerships listed on our website www.vantageautomotive.com under the 'Apply Now' area, remembering that the Apprenticeship Program leads to full time employment, and choose which manufacturer and dealership they wish to apply.

Once your student is happy with their selection, they are then required to fill out the application form online and attach their current resume with a cover letter, they will also be required to follow the steps and complete a short online assessment.

The dealership to which they have applied will then receive the application and may be in contact to invite them in for an interview. See careers for information.

John McGrath Apprenticeships 2018

On Thursday 7th September 2017 we are holding an Apprentice Information Evening at our Phillip Dealership for High School / College VET Co-ordinators, Students and Parents interested in finding out about apprenticeships in Light Vehicle Mechanical Technology for 2018. We are again planning to engage 20 new First Year Apprentices across our dealerships in the ACT, Goulburn and Queanbeyan to commence training in January 2018.

We will be advertising this event through the Canberra Times over the next two weeks and I extend this invitation to your school community. Please pass on this information to any students who may be interested in a career in the motor industry. We would also like to take this opportunity to meet you and discuss future training placements such as work experience and school based apprenticeships (ASBAs).

Please see the attached flyer for further information and details of the training and industry representatives who will be attending.

Interested in Beauty? Are you in Year 12? The Australasian Beauty Therapy Academy would like to inform you of some exciting incentives that are available for students completing school this year and wishing to enrol to study the Diploma of Beauty Therapy.

Skills ACT is offering the full tuition costs for all students commencing a traineeship in the Diploma of Beauty Therapy, in an ACT salon. Students must gain employment at a salon located in ACT, with full or part time and register with apprenticeship support Australia, then enrol at the ABTA to study the Diploma of Beauty Therapy prior to December 31 2017.

ABTA intend to start classes from Monday 4th Dec. 2017, with some subjects like Spray Tan, Ear piercing, lash extension, then re-commence the study in mid Feb. 2017, duration is 1 year. Students will be required to attend class each Monday 9:30am – 2:30pm. This will be dependent on if the student is working full or part time. Enrolment is open now.

More information about traineeships can be found at www.apprenticeshipsupport.com.au or by contacting Joanne Butler on 1300 363 831, Joanne.Butler@australianbusiness.com.au

VET student loans available to students who wish to study either the Diploma of Beauty Therapy or the Diploma of Screen Media (Make-up).

If you require any further information please do not hesitate to contact Ping at ABTA.

Ping: principal@abtaedu.com.au

Women in Engineering Camp 2018

Young women in years 10 and 11 who have a **passion for maths and science** are invited to apply to the 2018 UNSW Women in Engineering Camp.

The camp gives participants an insight into the kinds of diverse careers, global opportunities and impactful experiences that are available to engineering graduates, as well as the chance to meet professional engineers and other young women with interests similar to their own.

The camp will take place 15-19 January 2018.

Applications are **open now** and will close on 17 September 2017.

More information and application form: unsw.to/wiec

Girls Computer Programming Network

There has never been a more exciting time to be a girl in IT!

The Canberra Girls' Programming Network runs free, hands-on programming workshops for girls in grades 4–12. Girls are introduced to a range of topics such as cryptology and games and code their own programs using the Python programming language. No coding experience is necessary! Events are run several times a year by local women studying or working in IT in industry, academia and government.

So whether you're a coding guru, or just a beginner, come along to one of our workshops and give programming a go!

Check out our news page for upcoming events.

To register: <https://canberragpn>.

Indigenous News

The University of Sydney – Engineering Summer School 14 to 20 January for indigenous Australians. Download application from the website.

Electrical Apprenticeship

ArrowFM are looking to employ an Indigenous Year 12 graduate in the electro technology area. ArrowFM is located in Mitchell. Please contact Elso on 62413255 for more details.

Want to become a teacher in NSW?

<https://www.teach.nsw.edu.au/getpaidtostudy/teacher-education-scholarship-aboriginal>

This is a very user friendly and helpful website for jobs and traineeships.

<http://indigenoucareers.gov.au/>

Job Opportunity – Metal Fabrication

My name is Don Maye and I am the managing director of Can-Weld Contracting. We are currently looking for apprentice metal fabricators for our engineering business located in Hume ACT. Ideally candidates would have finished year 12 but we would consider applicants with a minimum of year 10. They will need a current driver's license and reliable transport to Hume. If you know anyone who might be interested please have them contact me to organise an interview.

Don Maye

Managing Director

Can-Weld Contracting Pty Ltd

Don@canweld.com.au

Phone: 02 6260 2030

Fax: 02 6260 2031

Mobile: 0417 486677

Do you want to start an ASBA?

You need a resume and start looking for an employer who will host you for the ASBA. Then you need to do some work experience. An ASBA is paid employment so you have to be prepared for an interview as part of the application process. If anyone is interested in starting an ASBA see Carlene in careers with a resume and cover letter.

CIT Tuggeranong careers advice

Bernard Raby – Careers and School Liaison Advisor is available at CIT Tuggeranong for careers interviews each Wednesday and Friday. Call Bernard on 62073348 to make an appointment to have a tour and discuss courses at CIT.

Make your Year 12 celebration something worth remembering! Volunteering Overseas

For those who want to mark the end of their very long school education with something different, with more than just a week-long party, picture this: you travel to a developing country and immerse yourself in the culture, you make a positive impact to your world and you do this alongside volunteers from all over the globe. Sound pretty great? Welcome to your Alternative Schoolies – quite literally a world away from your typical schoolies week!

You can go by yourself or with a bunch of your friends on a two or three week volunteering journey to Sri Lanka or Samoa. Here you will help to support disadvantaged children in education and care activities in local kindergartens and care centres, as well as grassroots healthcare campaigns and outreach work in the wider community.

The [Alternative Schoolies](#) programmes offer flexible start dates in a three week period over November and December. The projects are structured to give you a variety of hands on, worthwhile and rewarding work - as well as the chance to take a little time out to relax and take in the sights of a wonderful country we hope you will come to regard as a second home.

Get your imagination going and think outside the box for your schoolies; after all, you only get to do it once – so make your schoolies something worth remembering!

Take a closer look [here](#) or download our [Alternative Schoolies leaflet](#) »

VOLUNTEERING

Volunteer tutors and students required for migrant and refugees Program for after school studies.

We would love to recruit both volunteer tutors and refugee students in need of support.

Here at MARSS, the Program for After School Studies (PASS) involves being matched with a student from a migrant or refugee background between the ages of 8-25, and helping them with their studies. This program runs out of our Civic office on Tuesdays, Wednesdays and Thursdays between 3:30pm-6:30pm and we expect our volunteers to commit to a minimum of one hour within those program times. Volunteers can be both students and staff.

We also run outreach programs at Tuggeranong Library commencing this year (Wednesday 4:00pm-5:30pm). These locations are strictly for the ages of 8 – 15.

We are also interested in reaching out to as many migrant and refugee students as possible, to ensure sustainable settlement in the ACT in a caring and supportive way.

Call 1800 677 373 to confirm your seat.

Please join the Google Classrooms Careers Page and Like our Lake Tuggeranong College Careers Facebook page.

Some of the Services we offer

- Careers Counselling- Individual student appointments to discuss interests and options.
- Pathways Planning- All ACT students are expected to take part in pathways planning.
- Course Selection- Students that need guidance in selecting the appropriate courses to gain University or other TAFE entry.
- University Advice – Help in selecting which university might be the best choice for future study.
- Job application and Resume assistance- Part time or full time work we can help with resume writing and interview skills.
- Work Experience – Dedicated Work Experience weeks held during every semester.
- Excursions, Careers Market/Universities/ Training Institutes etc.
- Assistance with finding Australian School Based Apprenticeships (ASBAs)
- Enrichment programs and activities such as First Aid certificate, Responsible Service of Alcohol training, White card and Asbestos Training. Etc.

ACT Student Pathways Plans

Students are asked to create a Pathways Plan. Log on to <http://pathways.act.edu.au> to start your account.

Lisa Styles – Transitions and Careers
Darlene Smith – Career Advisor
Carlene Marr – ASBA Coordinator
Tania Chalker – Work Experience

Helpful links

- Lake Tuggeranong College Website
<http://www.ltc.act.edu.au/>
- ACT Board of Senior Secondary Studies
<http://www.bsos.act.edu.au/>
- UAC Yr10 University Information
<http://www.uac.edu.au/schoolink/year-10.shtml>
- Australian Apprenticeships
<http://www.aapathways.com.au/Home>
<http://www.australianapprenticeships.gov.au/>

- Pathways ACT
<https://pathways.act.edu.au/>
- Job Outlook/ Careers Quiz
<http://joboutlook.gov.au/>
- Career and Job Guidance/ Resume Writing
<http://www.jobguide.thegoodguides.com.au/>
<http://myfuture.edu.au/>
- Employment Opportunities
<http://www.seek.com.au/>
<https://au.jora.com/>
<http://au.indeed.com/The-Canberra-Times-jobs>
<http://www.jobs.act.gov.au/>
- Canberra Institute of Technology
<http://cit.edu.au/>
- Indigenous jobs
<http://indigenoucareers.gov.au/>

A few things that make a BIG difference

We have recently had some work done at our house involving a number of tradesman. It reminded me of the difference that can be made by the little things.

Some of the contractors were outstanding- not because of their technical prowess (although that needs to be satisfactory at the least), but because they were able to excel in the little things.

For students, let's help them by raising their awareness of the stuff that they can already be doing to a high standard. It will probably help them a great deal in their life if they can be someone who does the little things that make a big difference.

The following are **a few of the things that make a big difference, that require absolutely zero talent.** These are life principles- they won't be found in most curriculum documents or job descriptions- but they make for a better life.

1. Turn up on time- whatever time of day, just be there when you say you will. It shows respect to others. More than this- it shows that you can manage your time, priorities and you know your job well enough to be realistic about your commitments.

2. Use your manners- say please and thank you, take your shoes off if they're filthy. The stuff that you learned in the home (hopefully), will serve you well in the workforce and in life in general. Show people respect through your body language and how you speak. Look people in the eye and share your thoughts with kindness.

3. Smile- there may be some days and occasions when people are doing it tough and things are not going well. However, for the most part, it is not difficult to greet someone with a smile. If you walk past someone, it seems reasonable to make eye contact and smile. If you're working on their house, cutting their hair, mowing the yard, teaching a child, or treating the patient- greet people with a smile. It's free.

4. Communicate- let people know what your plans are for the job, and let people know when you are done. If in doubt, just ask. Better to chat to people than to be a hermit and leave people in the dark.

5. Own your mistakes- if you mess it up, don't try to hide it. Just let people know and then take it upon yourself to fix it. If you are unsure of the answer to a question, just let people know. Don't pretend that you have all the answers. No one is perfect, and most people would rather you be honest, than to lie or conceal mistakes.

6. Take responsibility for decisions- just like owning mistakes, but going a little further. Own your choices. Take responsibility. Don't live by blaming, denying or making excuses- it's disempowering for yourself. Instead, step up and be counted. Every choice we make has consequences. If it was the wrong one, then own it. Don't pretend you were forced to do it. Often our choices have side-effects or consequences that we didn't intend. That doesn't mean we shouldn't have done it, and it doesn't mean we were forced into it. Be proactive and make a choice.

7. Learn continually- add to the repertoire of things you can do, and how well you can do them. It's not about how smart you are right now, or how well you can do something- what matters is if you are still growing, improving, curious to learn more and keep stretching. This creates an attitude that is contagious in a workplace- and makes people more willing to forgive your mistakes because of a joint understanding that we are all on a journey of getting better.

8. Show that you care- doing all of the above things shows that people care. It might take an extra 2% longer to complete the job, but the result will be a happier customer, client, boss, team member, class mate, friend. If people get the sense that you don't like the work you do, don't care for their property, don't respect your colleagues, etc, it makes it hard for them to enjoy the service you are providing to them. If you don't care about the work you do, it's unlikely you will ever be paid handsomely for it.

That's my two cents worth, but what do you think? What would you add to the list of things that require no talent, that make a big difference? I'd love to know, so email me back if you'd like to share your thoughts.