

Careers Notices Week 17

Work Experience

WEX APPLICATIONS CUT OFF IS MONDAY 6 JUNE

Union talk to Students - This session for any wex student. Put it in your diary! This is when you will collect your 4 way agreement.

This one hour information workshop to students about their rights and responsibilities at work.

Date: Friday 9 June 2017

Time: 12.30pm

Place: Lecture theatre

This will be a compulsory meeting for all students going on work experience from the 26 to 30 June – but it is also an invitation for any student to attend.

Department of Finance – Career Starters program

Every year the Department of Finance (Finance) runs a [Career Starter Program](#) for Year 12 students to gain an entry level position in the Australian Public Service.

Applications for the 2017 Career Starter Program will open in August 2017.

Representatives from the department of Finance will be at the college on Wednesday 7 June at 8.30am. See careers if you wish to attend this presentation.

If you have any questions about Finance or the Program, please do not hesitate to contact the Career Starter Recruitment Team on (02) 6215 1717 or at jobs@finance.gov.au.

Scholarship Opportunity

So if you, or someone you know, needs money to achieve a goal or aspiration, applications can be found at <http://www.communityservices.act.gov.au/ocyfs/youth-interact/grants-and-scholarships> or give me a call on [620 72452](tel:62072452).

The Youth InterACT Scholarships provide funding of up to \$500 for individual young people to attend an activity of a learning capacity, sporting, conference, personal or career development.

Scholarships will be awarded to young people who have a genuine ability and determination, but without financial assistance would struggle to attend their event or activity.

Girls Computer Programming Network

There has never been a more exciting time to be a girl in IT!

The Canberra Girls' Programming Network runs free, hands-on programming workshops for girls in grades 4–12. Girls are introduced to a range of topics such as cryptology and games and code their own programs using the Python programming language. No coding experience is necessary! Events are run several times a year by local women studying or working in IT in industry, academia and government.

So whether you're a coding guru, or just a beginner, come along to one of our workshops and give programming a go!

Check out our news page for upcoming events.

To register: <https://canberragpn>.

Become a Swim teacher or Life Guard at Tuggeranong, Civic or Gungahlin pool – YWCA Are you a passionate about swimming? Would you like to be a swimming teacher or lifeguard? See careers to apply.

WEX at the AIE

I am happy to let you know that AIE Work Placement positions are now available. Students can select their preferred dates using the link below.

Work Experience Email Link

<https://goo.gl/forms/GRvupi4nH3lgFs1s2>

University News

TERTIARY OPEN DAY 2017 SATURDAY 26 AUGUST

UNSW Sydney would like to share some information about 2018 scholarships, dates and events.

7 June 2017 - Scholarships Information Evening

Please click the images and links in this email to [download the 2018 Co-op Program brochure](#) and [Scholarships information](#).

UAC – Changes for 2018 admissions

There are a number of changes for 2018 admissions through UAC. See careers or AST teachers for more information about the changes.

ACU

Come and see careers for information about alternate entry pathways into teaching now offered at the Australian Catholic University. This relatively small university is not only for Catholics.

One of the biggest benefits of the [Early Achievers' Program](#) (EAP) is that successful applicants have their application assessed on lowered minimum entry scores, as well as receive an offer ahead of the usual tertiary admissions announcements. Students can apply

if they are currently in Year 12 and can demonstrate their involvement in a community/cultural organization, school or local sporting group as a volunteer. Both domestic and international students can apply if they hope to enrol in a course at ACU.

Applications to the EAP are now open and close on 17 July. Visit acu.edu.au/early-achievers to see videos explaining the program and eligibility criteria, as well as tips on preparing, submitting and monitoring applications.

ANU

You can access our online publications [here](#), this includes the Undergraduate Student Guide which contains information on all the academic areas within the ANU.

Indigenous News

Looking for a job or traineeship?

Westpac Group, in partnership with **Maxima** are seeking applications from Aboriginal and Torres Strait Islander candidates who are seeking a career in banking, finance and customer service.

If successful, you will be working as part of a team to meet the daily needs of Westpac Group customers. This may include greeting and welcoming customers, serving customers face-to-face, communicating to meet customer needs, assisting with day-to-day transactional banking needs and other general enquiries.

Opportunity to work in a retail/sales environment.

To apply for this position, please submit your resume and a cover letter online at:

maxima.com.au/job-seekers/job-search

For more information, please contact: Don Walker
Indigenous Programs Manager NSW/ACT



Maxima Group Inc.
87-103 Epsom Road, Rosebery NSW 2018

T: (02) 83770690 **M:** 0478 309 858

This is a very user friendly and helpful website for jobs and traineeships.

<http://indigenoucareers.gov.au/>

ASBA - Australian School Based Apprenticeship

Carlene is returning as the ASBA coordinator on Tuesday 13 June. Carlene will be here on Tuesdays, Wednesdays and Thursdays. Welcome back Carlene Marr.

Please return your ASBA booklet this week to have your points added!

Do you want to start an ASBA?

You need a resume and start looking for an employer who will host you for the ASBA. Then you need to do some work experience. An ASBA is paid employment so you have to be prepared for an interview as part of the application process.

Tania Chalker is our ASBA coordinator. If you have any questions or concerns about an ASBA contact Tania on 61423677 or tania.chalker@ed.act.edu.au

If anyone is interested in starting an ASBA see Tania in careers with a resume and cover letter.

White Card and Asbestos Training – CIT Tuggeranong

7 June – White Card

8 June - Asbestos

Cost \$140

See careers for details

CIT – New work experience opportunity which the Tourism, Hospitality, Hotel Management and Events department is offering in June.

Our team of industry experienced teachers have developed an exciting and stimulating 'Work Inspirations' program.

This 4 day program will be offered to a limited number of 16 students from Mon 26 - Thurs 29 June 2017. Applications close 5 June.

The successful students will be participate in a range of fun, stimulating activities, in addition to being exposed to industry professionals in the hotel management, travel, tourism, events and hospitality industry. See careers if you are interested in applying.

CIT Tuggeranong careers advice

Bernard Raby – Careers and School Liaison Advisor is available at CIT Tuggeranong for careers interviews each Wednesday and Friday. Call Bernard on 62073348 to make an appointment to have a tour and discuss courses at CIT.

VOLUNTEERING

Volunteer tutors and students required for migrant and refugees Program for after school studies.

We would love to recruit both volunteer tutors and refugee students in need of support.

Here at MARSS, the Program for After School Studies (PASS) involves being matched with a student from a migrant or refugee background between the ages of 8-25, and helping them

with their studies. This program runs out of our Civic office on Tuesdays, Wednesdays and Thursdays between 3:30pm-6:30pm and we expect our volunteers to commit to a minimum of one hour within those program times. Volunteers can be both students and staff.

We also run outreach programs at Tuggeranong Library commencing this year (Wednesday 4:00pm-5:30pm). These locations are strictly for the ages of 8 – 15.

We are also interested in reaching out to as many migrant and refugee students as possible, to ensure sustainable settlement in the ACT in a caring and supportive way.

See Lucia in careers if you are interested in either being a tutor or need study support. Call 1800 677 373 to confirm your seat.

Volunteers Needed for Bosom Buddies and Red Nose – 17 June - between 8am and 6.00pm. The gala event will be at the netball courts. See careers for more information

Lattitude – Global Volunteering

Applications for 2018 are now open for placements in Europe, the Americas, Africa and Asia/Pacific.

Friday 16 June - Application deadline for all placements. See careers for details

Projects Abroad

Overseas program for volunteers is now open. These are a perfect combination of cultural immersion, and community focussed volunteer work and work experience. See careers for a leaflet.

Please join the Google Classrooms Careers Page and Like our Lake Tuggeranong College Careers Facebook page.

Some of the Services we offer

- Careers Counselling- Individual student appointments to discuss interests and options.
- Pathways Planning- All ACT students are expected to take part in pathways planning.
- Course Selection- Students that need guidance in selecting the appropriate courses to gain University or other TAFE entry.
- University Advice – Help in selecting which university might be the best choice for future study.
- Job application and Resume assistance- Part time or full time work we can help with resume writing and interview skills.
- Work Experience – Dedicated Work Experience weeks held during every semester.
- Excursions, Careers Market/Universities/ Training Institutes etc.

- Assistance with finding Australian School Based Apprenticeships (ASBAs)
- Enrichment programs and activities such as First Aid certificate, Responsible Service of Alcohol training, White card and Asbestos Training. Etc.

ACT Student Pathways Plans

Students are asked to create a Pathways Plan. Log on to <http://pathways.act.edu.au> to start your account.

Lucia Ciccarone - TaCO – Transitions and Careers Officer

Tania Chalker – Work Experience

Helpful links

- Lake Tuggeranong College Website
<http://www.ltc.act.edu.au/>
- ACT Board of Senior Secondary Studies
<http://www.bsbs.act.edu.au/>
- UAC Yr10 University Information
<http://www.uac.edu.au/schoolink/year-10.shtml>
- Australian Apprenticeships
<http://www.aapathways.com.au/Home>
<http://www.australianapprenticeships.gov.au/>
- Pathways ACT
<https://pathways.act.edu.au/>
- Job Outlook/ Careers Quiz
<http://joboutlook.gov.au/>
- Career and Job Guidance/ Resume Writing
<http://www.jobguide.thegoodguides.com.au/>
<http://myfuture.edu.au/>
- Employment Opportunities
<http://www.seek.com.au/>
<https://au.jora.com/>
<http://au.indeed.com/The-Canberra-Times-jobs>
<http://www.jobs.act.gov.au/>
- Canberra Institute of Technology
<http://cit.edu.au/>
- Indigenous jobs
<http://indigenouscareers.gov.au/>

